



NTCA/NTNC Corrections Committee
Meeting Minutes

Date: December 13, 2013

Time: 10am PST; 11am MST; 12pm CST; 1pm EDT



Call in number: 1-800-250-2600

Moderator Pin: 833108

Participant Pin: 755165

- I. Attendance: *Linda Cummings, Joyce Lynch, Sherrie Arnwine, Maria Galviz, Kevin O'Conner, Sarah Bur, Jan Young, Edie Lederman, Mark Lobato, Molly Dowling, Benjamin Katz, Carla Chee*
- I. Minute Approvals- November and December Meeting Minutes to be approved in Jan 2014.
- II. Discussion of New Chair- Maria provided a brief summary of the discussions held by Diana E. and Mark to identify a new Chair for the Committee. The group has not been able to identify a new chair. They propose bringing the discussion to Donna Wegener for ideas on potential candidates from state programs. I asked for participants to email Diana with names of interested members. It was also suggested the chair could rotate between states with large corrections populations in the interim (FL, GA, TX, CA, NY).
- III. TB Correctional Liaison On-line Training-Jessica was not on the call but Mark and Molly noted this training is moving forward. It will need to go through process to provide CEUs and review of content. Molly mentioned she is working on the Resources piece and requested attendees send her resources they have found useful.
- IV. Work Group Reports
 - Corrections Surveillance for Action Carla Chee

Carla provided an update on the last call we held on December 9th. The group submitted the recommended edits for the RVCT manual for variable #28 "Resident of Correctional Facility at Time of Diagnosis" and is awaiting feedback from the RVCT/QA Workgroup led by Elvin Magee. Once all comments are received, the suggested changes will be included as an addendum to the RVCT Manual. The Surveillance workgroup also discussed plans for a request to CDC DTBE Surveillance Branch to complete an analysis on genotyping data focusing on corrections cases. The group decided it would be best to conduct this analysis as a state collaboration focusing on the Border States. Arizona and New Mexico are on board and will begin discussions with California and Texas.
 - Corrections Education and Training Ann Sittig- Not on call but updates provided by email
 - 1) Non-Medical Provider Training-Molly Dowling from CDC working on. Fine tune as was too high level for audience
 - 2) Corrections Liaisons survey came out recently info due back by the 18th to Ellen. Assessing needs of TB program. Initially intended to use info for development of training for correctional liaisons but Heartland needed to move forward on the training.

- 3) Heartland training correctional liaisons. Piloting program to 4 people then evaluate. 9 modules some recorded some live. Modules based on input from previous survey and competencies.
- 4) Group site Online Chat-social group site. Discussion board. Allows those attending training to post questions. Have to be involved to access and invited to join site. Site has handouts and resources. Allows for learning and networking. Sue Lane volunteered to answer questions that are posed on the site.
- 5) Repository for TB/Corrections Resources-hoping to get resources to pilot group before end of year.
- 6) Release Planning-Group members decided to get educated and Ellen Murray offered 1 hours sessions to educate about what is out there and available as resources for release planning. Group still trying to identify specific needs and shall identify 2 greatest needs. As move along in project will ask for more help.
- 7) CI-Jennifer Merte will meet next Thursday for 2nd meeting. Also viewed webinar.
- 8) Improving visibility Ann Sittig Sue Lane and Ellen Murray yet to meet. Will talk about flyers, meetings and dear colleague letter.

Leadership- 3 co-chairs (Jen Curran Sue Lane and Ann Sittig) each have different strengths, project management, education, and corrections with connections to larger groups and visibility

Tasks for 2014

- a. Improve visibility thereby
- b. increasing membership and broadening scope, more exposure = more leverage.
- c. Also work on getting resources page up and want to highlight some of the resources that will be useful tools for just in time training.
- d. Presence at NTCA conference
- e. Pocket guide
- f. Medical provider training

Next Conference Call--Jan 9

- Corrections Partnerships (Liaisons)

Ellen Murray

- 1) Not on call no update available

V. Open Discussion:

- 1) Carla followed up on a question presented in the previous month's call asking if any local correctional facilities are using 3HP. I received contact information for Neha Shah from California who can provide information on implementation at the jail in Santa Clara. Neha is willing to share on the experience during a Committee call. It was proposed we set time during a monthly call to have both Neha and Sarah Bur present to the group. Sarah accepted and noted the February call would work.
- 2) Next Conference Call: Jan 17th, 2014