



NTCA/NTNC Corrections Committee  
Meeting Minutes

Date: October 18, 2013

Time: 10am PST; 11am MST; 12pm CST; 1pm EDT



Call in number: 1-800-250-2600  
Moderator Pin: 833108  
Participant Pin: 755165

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- I. Attendance: *Diana Fortune, Ann Sittig, Lauren Lambert, Carla Chee, Ben Cass, Jennifer Merte, Mark Lobato, Sarah Bur, Kevin O'Connor, Tiffany Moore, Ellen Murray, Lynn Seel, Jan Young, Sherrie Arnwine*
- I. Minute Approvals- On Hold till Next Month (Sept and Oct to be reviewed Nov meeting)
- II. Update on TB Correctional Liaison On-Line Training- Heartland is spearheading the through the RTMCC- Jessica Quintero working on modules and developing objectives with team. Wanted to be able to incorporate information gathered from needs assessment if possible. Goal of group to possibly have put together by December?
- III. Work Group Reports
  - Corrections Surveillance for Action Carla Chee
    - 1) Next call in a week, will have more to report after meeting
    - 2) Workgroup is working on new project ideas discussed possibly updating surveillance data yearly?
  - Corrections Education and Training Ann Sittig
    - 1) Team had meeting last week, Barbara Vassell no longer working TB and no longer Co-Chair, switched positions with State of Texas
    - 2) For updated to the Repository for TB resources, the team has created submissions form that will be now be sent to pilot review team to see if worksheet and process works for new information being added
    - 3) May start a new Continuity of Care release planning workgroup co-chair with Ellen Murray
    - 4) New Contact Investigations subgroup (Jennifer Merte-Lead) to work to find resources and to identify gaps found in available education
    - 5) Team discussion on how do we get the word out on what we are already working on and developing to eliminate duplication of efforts, discussed possibility of developing a flyer on upcoming trainings to share with RTMCC? Maybe place in RTMCC Newsletters? Maybe NCCHC meetings?
    - 6) New article being written by Sue Lane and Ellen Murray for Correct Care magazine about workgroup being developed
    - 7) Barbara Vassell had developed a excel document on upcoming correctional meetings, Mark Lobato stated it would be good for group to track new conferences for we could have some type of correctional presence for presentations as much as possible.
    - 8) Group may assign a point person to share info with everyone
    - 9) Good if we could share Power Points available such as Surveillance Report, Lamberts new slides, or Sarah Bur's presentation

• Corrections Partnerships (Liaisons) Ellen Murray

- 1) Survey in final approval stage and then will send to pilot test group and then will send out to correction liaisons

IV. Correctional Competencies Updated Terminology: Ellen Murray

- Unable to download at home but Diana will share with group with minutes need group to approve updates and references

V. Open Discussion:

- 1) Jan Young- Discussed continued problem with Tubersol shortage in jail settings, California is finding delayed testing with symptom screenings, Florida is doing symptom screening only and finding it critical to train correctional officers in reporting S/S found. At NCCHC meeting there will be a roundtable to discuss shortages. Sarah Bur- stated that this shortage gives us an opportunity to really look into TB screening and standardizing recommendations and TB Screening questions.
- 2) Discussed the ending of term for Correctional Committee Lead Diana Fortune, she has been serving since Jan 2012 and transition needs to occur to new Lead in Jan 2014. Only 2 year term allowed. Nominating Committee formed to include Maria Galvez, Mark Lobato, and Diana Elson. Needing to find selectee for new 2 year term. Workgroup Chairs were not formed until Aug 2012- so there terms will remain until Aug 2014
- 3) Hoping that at next NTCA Meeting in June 2014 that workgroup can showcase the Online Correctional liaison training course.
- 4) Next Conference Call: Nov 15, 2013