



DEPARTMENT OF HEALTH & HUMAN SERVICES

Public Health Service

Centers for Disease Control
and Prevention (CDC)
Atlanta GA 30341-3724

Date: December 14, 2018

To: TB Control Program Recipients

From: Arthur C. Lusby, M.B.A., Grants Management Officer
Team Lead, Infectious Disease Branch
Office of Grants Services (OGS)

Subject: Attendance at the 2019 National Tuberculosis Controllers
Association (NTCA) Annual Conference under Funding Opportunity
Announcement (FOA) PS15-1501, CDC Tuberculosis Elimination and
Laboratory Cooperative Agreement

Dear Recipient:

This letter is a reminder that recipients under the subject cooperative agreement shall ensure that at least one key individual from their program attend the National Tuberculosis Controllers Association (NTCA) annual conference from April 23-26, 2019 in Atlanta, Georgia. The Centers for Disease Control and Prevention (CDC), Division of Tuberculosis Elimination (DTBE) has received communication that some cooperative agreement recipients may not be able to attend this conference due to internal prohibition relative to out-of-jurisdiction travel.

The Tuberculosis Elimination and Laboratory Cooperative Agreement Funding Opportunity Announcement (FOA) aforementioned specifies that if awarded funds under the cooperative agreement, applicants should ensure that at least one key individual from their program attend this meeting. Non-participation in the NTCA conference will be considered noncompliance with the FOA.

Additional information is provided below for your consideration:

45CFR92.30 (d): Programmatic changes require the recipients to obtain a prior approval of the awarding agency whenever any revision of the scope or objectives of the project is anticipated regardless of whether there is an associated budget revision, which also requires prior approval. Therefore, the recipients' discretionary transfer of the travel costs category into any other cost categories cannot be exercised without obtaining prior approval of changes in the travel activities, even if the dollar amount to transfer does not exceed the minimum threshold (10% of total approved budget) as stated in 45CFR92.30(c)(ii). Also, CDC will not approve the recipients' request for any exemption from attending the NTCA conference activities and any associated budget redirection.

The intention of saving the funds from prohibitions on out-of-jurisdiction travel will result in loss of funds in the current and future fiscal years for the following reasons:

- The program legislation prohibits the recipients' supplanting the use of TB elimination and laboratory project funds for other purposes.
- Any unobligated funds resulted from non-participation of the NTCA meeting and associated activities will be returned to the U.S. Treasury at the end of the budget period without being able to be carried forward. The funds can be withheld (reduced) or restricted from the recipients' award so that the funds will be neither allowed to redirect to other activities' cost nor permitted to use for other purposes.

If travel prohibition are a concern in your area, we recommend that you contact the appropriate authority in your government administration to explain the circumstance and obtain a waiver from the travel prohibition. This will prevent the unintended consequences stated above and ensure that you meet the obligation of this required program activity.

If you have any questions on this matter, please contact Ms. Louvern Asante, Grants Management Specialist at (770) 488.2858 or lha5@cdc.gov.

Edna M Green

for
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cc:
Mr. Bruce Everett, NCHHSTP, DTBE/OD
Ms. Louvern Asante, Grants Management Specialist