



National Tuberculosis Nurse Coalition Annual Meeting Notes June 15, 2009

I. Welcome and Attendance

- A. Kathleen Hursen called the meeting called to order at 1:00 Eastern Time.
- B. Executive Committee Attendance: Kathy Hursen, President; Kathy Kolaski, President Elect; Jo-Ann Arnold, Past President; Linda Brown, Secretary.
- C. Kathleen Hursen introduced members of the Executive Committee.

II. Roll Call

A roll call of states was done. A quorum was established with 21 of 82 state, big city, and territorial TB programs represented.

III. Mission and Objectives

Kathy Hursen read the mission and objectives of NTNC.

IV. By-Laws

Kathy Kolaski discussed by-laws change that occurred during the last year: NTNC officer election timeframe was changed to coincide with that of NTCA.

V. Approval of Minutes

Linda Brown read the minutes of June, 2008. The minutes were approved as read.

VI. President's Report from Kathy Hursen

Kathy Hursen provided the President's Report for the last year.

VII. Committee Reports

- A. Corrections Committee: Have had monthly telephone conferences discussing challenging cases of TB in correctional facilities, identifying best practices and ongoing challenges. Developed the plenary and breakout sessions.
- B. Staffing Standards Committee: Article and instructions for workload assessment tools are currently in draft form, with a publish date of mid to late October or early November.
- C. Workforce Development: Committee has been on hiatus; attempting to revitalize it and identify lead for nurse case management competencies

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- D. By-Laws Committee: There have been no meetings. Approval to change officer election timeframes to coincide with NTCA was accomplished by email.
 - E. Informatics (Practice) Committee: The 3rd Annual Brown Bag Conference will be 6/26/09, "Reports from the Field-Applying Performance Measurement (Goal Matrix) Tools." Presenters will be Gayle Schack, Lillian Pirog, and Judy Gibson. A request was made for new members.
 - F. Manual Committee: Jan Young and Gayle Schack will co-chair this committee to develop a nursing manual. A request was made for volunteers and reviewers.
 - G. Membership Committee: Ann Poole reported an increase in membership to 151 members.
 - H. Annual Meeting Committee: was lead by Kathy Kolaski this past year. Dawn Farrell, incoming President-elect, will chair this committee for the 2010 meeting.

VIII. Discussion

Discussion was held regarding ways NTNC can assist members with the workforce and case management challenges that emerged from the survey.

VI. Adjournment

The meeting was adjourned at 3:00 p.m. Eastern Time.