



National Tuberculosis Nurse Coalition Executive Board Conference Call Notes Date May 20, 2010

I. Welcome and Attendance

Members in attendance: Kathleen Kolaski, Dawn Farrell, Tammy McKenna, Kathleen Hursen, Judy Gibson, Carol Pozsik.

II. Approval of Notes

The April notes were approved as written.

III. NTCA Update

See ongoing business.

IV. Executive Director Report from Carol Pozsik

See ongoing NTNC update.

V. CDC Report from Judy Gibson

A. Upcoming Brown Bag 9/16/2010: please send suggestions of topics to Judy as soon as possible.

B. Manuscript: Gibson, J.D., Boutotte, J., Wilce, M., Field, K. A Patient-Centered Care (PCC) Model for Perceived Barriers to Adherence with TB Treatment was submitted to "Public Health Nursing Journal" in early May.

C. CDC celebrated Nurse Day on May 12, 2010.

D. Plans to write a "white paper" on the "Role of Nurses at the CDC and how their jobs reflect their nursing background."

V. Ongoing Business

A. Update from Nominating Committee/potential candidates- Kathy Hursen sent an additional candidate to the slate of nominations with supervisor letter of support and bios via email. Election will be conducted electronically. Ballots being prepared for members will be corrected and sent via e-mail to membership.

B. NTCA Annual Conference Planning update

- Carol Pozsik reported no NTCA agenda changes.
- NTNC Education session- Agenda confirmed.
- Carol suggested an additional email reminding individuals to renew membership. Kathy Kolaski and Tammy McKenna will review membership list and send reminder.

C. Web site report

- No report.

D. Committee reports:

- Kathy Kolaski requested committee chairs to send updated reports from January to June 2010 to be included in the annual NTCA/NTNC report. E-mail request sent May 12, 2010 for response to both Kathy and the secretary by June 1,2010.
- TB Manual: Kathy reported for Jan Young that the manual will not be completed for the annual meeting. The editorial staff met earlier in May and is still reviewing. The estimate for completion will be the fall.

VI. New Business

Much discussion around the electronic voting process. Suggested to amend Bylaws to reflect the decrease time interval needed to conduct electronic elections. This will be brought before NTCA during the retreat for consideration.

VII. Adjournment

VIII. Next Meeting

Conference call meeting to be set to discuss nominations for “Clara Barton” nursing award. Kathy Kolaski will send date via email. Annual Business meeting June 21,2010.