



National Tuberculosis Nurse Coalition
Executive Board Conference Call Minutes
Date: December 18, 2015

Time: 8 PST; 9 MST; 10 CST; 11 EST

Call in number: 1-712-775-7300

Participant Pin: 493905#

- I. Welcome and Attendance Deborah
Present: Deborah Isaacks, Lisa True, Jennifer Kanouse, Barbara Martinez, Midia Fulano

- II. NTNC Extended board: Jennifer
Jennifer stated that the ballot was ready and it had been reviewed and by Donna as well. The Ballot is scheduled to end January 5, but can be extended to whatever date is needed. The current ballot has 2 people listed for both high and low incidence areas and 3 for medium incidence areas.

It was stated that the new members were joining in the middle of the year. Jennifer stated that there was a question on the survey that asked if members were willing to serve through 2017

A consensus was agreed to extend the ballot until Jan 14. The results would be available to the NTNC executive board at the Jan 15, 2016 meeting.

- III. Awards Debra
Nominations for Carol Pozsik TB Nurse awards will be sent by Donna and results need to be sent to Donna by Thursday January 7th @ 11am. Debra will check to see if a checklist is available

Donna will send instructions on travel awards; some applications for travel awards have already been submitted and received. Criteria for travel awards include a support letter. Criteria for nurse awards have a lengthy evaluation form. The board members will each fill out a form.

- IV. Membership Drive Jennifer
Jennifer will draft out a letter for nurses that have not renewed their memberships from years past. Proposal to offer retirees a reduced membership fee.

- V. TB nurse certification Debra
NTCA has agreed to be the sponsor of the TB nurse certification. ANA was too expensive. It is in the works but will take a long time to finalize. There is need to create a proposal, test, and the certification process.

- VI. Next Meeting – Workgroup travel awards – January 7, 2016

Respectfully submitted
Midia Fulano, December 18, 2015 Executive Secretary