



National Tuberculosis Nurse Coalition
Executive Board Conference Call Minutes
Date: September 18, 2015

Time: 8 PST; 9 MST; 10 CST; 11 EST

Call in number: 1-712-775-7300

Participant Pin: 493905#

- I. **Welcome and Attendance** Deborah
Present: Deborah Isaacks, Lisa True, Barbara Martinez, Midia Fulano, Pat Iyer, Donna, Diana

- II. **Past Board Members Report:** All
Donna stated that it would be helpful for the new executive board and leadership if Diana Fortune and Pat Iyer could extend tenure for a while longer so the new leadership could benefit from past experiences, and groom new leadership. Donna also stated that the proposal to extend the NTNC board to parallel the NTCA was a great idea that would benefit the NTNC.

It was also suggested that the NTCA president would share the minutes of their meetings with the NTNC, these minutes would then be incorporated into the NTNC minutes accordingly. It was reported that in the past, NTCA Presidents would forward summaries of these meetings so the NTNC would have an idea what was going on/or being worked on at a broader level. It was agreed that Diana would forward a summary of these minutes to the NTNC Secretary.

It was further stated that roles need to be understood so there is no confusion as to who does what. Donna stated that she saw her role more as an outside/insider; she can bring in information to the committee but also wanted to make sure that committee has the support that it needs.

Bylaws: Pat gave a brief update on the bylaws. A committee member serves for one year except for the President who usually serves for 3 years (President elect, president and then immediate past President). Pat stated that NTCA has had a lot of changes within the past few years, but that it now has a more proactive role.

Future activities: Deb asked past board members what projects are most beneficial for the new executive committee to work on right now. Lisa stated that a competent workforce in TB is retiring and that developing new staff takes time, We need to develop a plan so people are constantly been trained in TB. Compiling a competency check list on the NTNC webpage was suggested as one way to help with this.

Certification for TB nurses ALL
It was suggested that this issue has been raised numerous times, and nurses are asking for it. The new committee would pursue it further.

Extended NTNC Board

Deborah

It was reported that there was no volunteer from the territories to join the extended NTNC executive board. A request was going to be made to one of the participants. Jennifer to assist. A suggestion was also made to look for CDC cooperative agreement recipients when adding board members. NTNC executive committee was going to work on finalizing the extended NTNC board.

III. **Approval of minutes (11.53am)**

Midia

Minutes from August were read by Secretary Midia and were approved by the committee.

IV. **Extended NTNC Board**

Deborah

Deborah raised the question of the selection process to the extended NTNC board. A suggestion was made to either use doddle or a short self introduction.

V. **Planning Session for TB conference**

Lisa

Lisa suggested that we need to set up a time to start planning for the NTNC section of the TB conference; she was to follow up with a doddle. A few suggestions were made for volunteers with possible cases to present:
Teresa from Missouri.
Barbara – MDR case from Peru
Caroline from Colorado
Consult providers/clinicians that have great cases

VI. **Cycloserine Price Increase**

Lisa

Lisa wanted to know how other programs were dealing with the price increase. The NTCA was actively looking into this issue. It was reported that CDC was in conversation with the manufacturer to keep the 340B pricing for the compassionate use program.

The State of CA reported that they have approximately 30 people on the drug at this time.

VII. **Review of Abstracts**

Deborah

A committee of Clinicians, Nurses and epidemiologists will review abstracts from posters.

VIII. **Policy, procedures document:**

Deborah

NTNC does not have Bylaws. NTCA is requesting that NTNC have a policy, procedures document for NTNC. Deb will reach out to Donna for more specifics on how this should be handled and to get examples of what is expected.

IX. Next Meeting: October 16: New board members to be discussed in details

X. Meeting adjourned @ 12.32pm

Respectfully submitted

Midia Fulano, September, 2015 Executive Secretary