



National Tuberculosis Nurse Coalition
Executive Board Conference Call Minutes
Date: July 17, 2015

Time: 8 PST; 9 MST; 10 CST; 11 EST

Call in number: 1-712-775-7300

Participant Pin: 493905#

- I. Welcome and Attendance Deborah
Present: Deborah Isaacks, Lisa True, Jennifer Kanouse, Midia Fulano

Need to work on agenda for next month's meeting
- II. President's Report: Deborah
NTNC Executive Committee needs to start planning for the NTNC in Denver. NTNC business meeting will be during the lunch break. There is need to schedule time for committee meetings.
- III. Proposed activities for the NTNC Conference Feb 2016 ALL
Participants love case studies. Proposed 6-8 case studies with opportunities for questions and discussion after each case study. Lisa and Jennifer both agreed that we need to do a lot more aggressive marketing due to new location and new time for the 2016 national conference. Discussion to open up conference for free to local TB nurses and to allow for walk ins. Carolyn, a TB nurse from Denver has signed up to help with planning. Jennifer to contact Utah TB Program Manager Larry to see if they can help with planning.
Recruitment of speakers for the NTNC – Target nurses and clinicians. A question was raised as to whether there is need to conduct a survey to all participants to see who will attend NTCA TB conference in 2016 in order to find presenters
- IV. Membership Committee ALL
Membership committee traditionally holds membership webinar in January. Due to new date for 2016 NTNC conference, a call was proposed to move this meeting to March 2016 due to extensive planning and marketing that is involved. A decision was made to consult with Donna on how to handle this.
- V. Marketing the nurse meeting/pre-conference - Feb 2016 ALL
Jennifer /Lisa to send list of current members to the secretary for direct mailing to other members
Newsletter and mail chimp may be used to send out notes
- VI. Next Meeting – August 21, 2015 11 AM EST – plan to map out 2016 NTNC and NTNC business meeting.

Respectfully submitted
Midia Fulano, July, 2015 Executive Secretary