



National Tuberculosis Nurse Coalition
Executive Board Conference Call Minutes

Date: July 15, 2016

Time: 8 PST; 9 MST; 10 CST; 11 EST

Call in number: 1-712-775-7300

Participant Pin: 493905#

- I. Welcome and Attendance Lisa
Present: Lisa True, Jennifer Kanouse, Lorna Will, Patty Woods, Pat Iyer, Midia Fulano
Absent: Deborah Isaack, Traci Hadley

- II. Approval of Minutes Midia
The Minutes from June NTNC meeting were read by Midia and approved by the board

- III. Update on planning committee Lisa/Patty

Patty noted that the first conference call with planning committee took place on 7/7/16. It was a general meeting to get ideas on the title and theme. Ideas discussed included:
 - Making the session an interactive session with questions, and using clickers
 - Highlighting committees
 - Patient perspectives/survivor stories
 - Travel grants – unsure of funding this year. Plan is to try and get as many local nurses as possible to participate.
 - Possible presentation on the TB Certification

- IV. Nurse Certification Lorna
Lorna noted that progress on the certification continues. Tentative plan is to have the certification in place around April 2017.
 - Survey committee also met regarding pricing
 - Survey is almost ready, minor changes needed

- V. NTCA TB Annual Meeting
 - Tentative dates for the TB conference are April 18 – 21 2017
 - Possible Nurse meeting date is April 18, 2017. Full day expected.
 - Discussed development of a communication tool kit led by experienced TB controllers who have had experience with TB outbreaks.

- VI. Listserv Lorna/Jennifer
- It was discussed that an email for a test listserv was sent out to a few people. Lorna will send a link to the entire board for testing
 - Current settings on this listserv are set for a daily digest; Jennifer was going to look into the option of a weekly digest.
 - Jennifer was going to further investigate the possibility of adding a link on the listserv to the RMTCC for medical consultations
 - The idea of a newsletter was discussed and would be explored further at the next monthly meeting

- VII. Expanded NTNC Board Representation Lisa
- Lisa noted that the board still needs representation for high incidence states, big cities, the territories and the Education chair. It was discussed that an email would be sent out to the membership to solicit interest in these positions. It was noted that if two or more people were interested in a position, the board would need to hold an election.
 - NTCA has made a suggestion to the States regarding institutional membership: For any left-over funds institutional membership could be extended to counties at a minimal cost of approximately \$25.

- VIII. Other Business/Misc. ALL
- Lisa noted that she did not get a chance to invite committee chairs to the NTNC conference call
 - Lorna stated that there was no response yet from the Public Health Accreditation Board regarding TB certification. She stated that Donna was reaching out to them
 - It was noted that that the companion document to LTBI guidelines would be released in August.
 - It was noted that that the House Appropriations Committee did not approve cutting the CDC funding for TB.
 - Questions to be reviewed by all

How is TB Nurse Management different from others?

Meeting adjourned @ 11.56am EST

Respectfully submitted
Midia Fulano, Secretary, July 15, 2016