



National Tuberculosis Nurse Coalition  
Executive Board Conference Call Minutes  
Date: April 15, 2016

Time: 8 PST; 9 MST; 10 CST; 11 EST

Call in number: 1-712-775-7300

Participant Pin: 493905#

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**A. Welcome and Attendance**

Deborah

Deborah Isaacks, Lisa True, Patty Woods, Lorna Will, Jennifer Kanouse, Midia Fulano

**B. NTNC Webinar:**

Deborah

- There were some technical difficulties with webinar for some participants.
- Participants were able to get their certificate right after the evaluations
- 317 registered participants for the webinar however they were 179 actual participants on the webinar (including groups).
- Overall Webinar went very well considering the fact that none of the speakers had done this before
- Handouts were not available ahead of time, but are now available online
- Lorna will mail out algorithm to all participants, and they will also be available on the NTNC page

**C. Approval of minutes from March**

Midia

**D. President elect search**

Barbara, Deborah

Barbara reported that she had 5 candidates interested in the president-elect position, but had only received two letters of support from supervisors. Candidate Anne from Colorado, and Candidate Maria from Kentucky. There was a possibility of one more candidate who had shown strong interest, but supervisor had not sent in the letter of support yet.

Will give up to April 25<sup>th</sup> to get responses back from supervisors

Next year the positions of President and secretary will both be open for elections

**E. Committee Responsibilities of president**

Lisa, Deborah, Jennifer

Question was raised by Lisa as to what the responsibilities were for the president with regards to committees: The recommendation is for the president to try and sit in on committee meetings. The current committees are Membership, Planning, Education and Corrections. The president is also expected to sit in on the NTCA board meetings and pass along information to the executive committee. The President has to be on committee notices.

**F. Other business**

- Next meeting May: Announce President elect for NTNC
- June 2016 – Handover month for all business that needs to be done
- Zoom Webinar – Donna is talking about doing a big Zoom webinar where people can see each other live in June.
- Proposal with RMTCC for possible collaboration on webinars - Lorna
- Need approval from Donna for complimentary membership for the two presenters from the last webinar

**G. Next Meeting: May 20, 2016**

Respectfully submitted

Midia Fulano,  
Executive Secretary