EDN Work Group Meeting Agenda and Minutes
Thursday 01/12/2012, 10 am (PDT), 1 pm (EST)

Call-in number: 1-800-250-2600
Participant code: 706794

1. Roll Call/Minutes
    Refugee: Blain Mamo (MN), Marisa Ramos (CA), Adam Palmer (MD), Eric Cleghorn (NY), Kate
    Penrose (MA)
    TB: Ayesha Bashir (AZ), Jose Zabala (FL), Maureen Murphy (OH), Jason Cummins (TN), Shameer
    Poonja (LA County, CA), Phil Lowenthal (CA),
    CDC and EDN: Meghan Weems, Daniel Wenger, Nikia Gray, Kendra Cuffe, Jenna Kirschenman
    Minutes- Adam Palmer

2. Follow up on action items from last call

    a. Workgroup description, member responsibilities, and communication with EDN users
        -workgroup minutes will be posted on the ARHC page and NTCA webpage. The NTCA link to be
        able to see EDN workgroup is - http://tbcontrollers.org/?page_id=1331. EDN workgroup
        NTCA Liaison is Maureen Murphy from Ohio. Thanks Maureen.
        The activities of the NTCA liaison: Make reports for the NTCA board "as needed" for their
        monthly calls which are on the second Tuesday from 2:00 to 4:00 pm Eastern. The liaison
        would have to let Carol know ahead of time that they will attend the meeting because she
        does the agenda. NTCA Annual Report in June 2012 - to give a short summary report.

    Will discuss with the group which format to use for the report to NTCA and what should the
        report contain?
    Discussion: Suggested that we keep the report short and just highlight any changes or
        accomplishments within the group. We will follow-up with NTCA for more details regarding
        what they hope to hear from our workgroup. Ayesha and Adam will provide support to
        Maureen as needed. Ayesha will post EDN workgroup notes to the NTCA site.

    b. Draft of TB follow-up guide
    Discussion: Kendra has e-mailed the TB follow-up guide to all EDN users. Any additional
        comments for edits could be considered for a version next year. Requested that Kendra
        resend the follow-up guide to the EDN workgroup. Kendra hopes to have the TB worksheet
        completed in the next couple of months. They have received an exemption for redrafting the
        worksheet, so it will not require OMB clearance and this will speed up the process.

3. EDN Update (Meghan)
    Discussion: No new updates or changes to the EDN system at this time. See comments at end
    about adding new users.

4. EDN User Issues

a. State/local programs perhaps can encouraged to have 'back-up' access to EDN arranged for, in the event that a transfer of a client is needed, and the contact is not available (illness, vacation, etc. If none exist can EDN help accomplish transfers, if needed (Texas)?

Discussion: The EDN helpdesk could assist with the transfer, but it will be important for the initial state to be aware that the immigrant/refugee will be leaving their jurisdiction. EDN can provide access to any number of people at the state level, so ideally there should be sufficient "back-up" if someone is on vacation or sick.

b. Update on malaria & or parasite pre-departure RX documentation: what is available and what is still in the works (Texas)?

Discussion: Refugees from IOM have malaria and parasite treatment data, but not all refugees will receive the pre-departure treatment. Adding vaccination information is in the works for EDN and eventually EDN hopes to incorporate all of the health information from the pre-departure form.

c. Any chance of EDN receiving notifications directly from CBP...primarily for parolees entering through Miami QS or for TX, AZ, CA, etc. border crossers? (Florida)

Discussion: EDN is currently trying to get involved with CBP, but it will take a while to set things up. Florida mentioned that they are experiencing a delay in receiving parolee records through EDN. When Arizona receives parolees, they usually send the information to EDN, so that it can be entered into the EDN system.

d. Is there any way to get information on non-derivative asylees that have been in the U.S. Would USCIS share information with EDN? (New Jersey)

Discussion: EDN staff are not sure about this since they receive information from IOM regarding overseas health screenings. Unsure about information on asylees that receive asylum status once they are in the U.S.

5. Other

LA County is receiving a number of Class B2 Immigrant arrivals that have a law office address listed on the immigrant data sheet. LA County contacts the law office that has prepared the immigration papers, but it is often difficult for them to locate the Class B2 without the mother and father's name. The child's last name may be different from the mother or father's name. It would be helpful if the family name and/or the mother and father's names could be included in the immigrant data sheet. It was mentioned that the quarantine stations may have the packet information some of the time, but not always. Ohio has also had similar problems, particularly with immigrants from the Philippines. New York State has had problems as well, but has had some success with locating the TB waiver immigrants.

From Minnesota
(1) EDN records with multiple Class TB designations: we noticed a refugee who arrived with both Class B1 and B3 designations on the scanned documents. The electronic EDN entry was "Class B3"; our assumption was that Class B1 should be the "primary" designations but all other designations must be indicated. When we notified EDN help desk of this concern, they updated the record with the Class B1 information but they ended up deleting all information regarding Class B3. Is this because the electronic form has an "either/or" restriction? Is it possible to

present BOTH statuses w/ complete information on the electronic form to match the scanned form? Or should panel physicians only fill-out one of the Class B TB designations?
Discussion: EDN can look into this and try to find a solution to the problem.

(2) Would it be possible to build a mechanism within EDN to request record transfers (i.e. secondary)?
a. Include, File#, A#, name, dob, new address in the transfer request
b. "Requesting Transfer" Alert email will be sent to primary state as soon as request is made

Rationale: this will minimize a lot of back and forth currently needed to reach a coordinator to request a transfer. In addition, it will be conducted in a secure environment (EDN users don't have to email private data or need to fax, call, etc,...)
Discussion: Proposing an alert e-mail/internal messaging system for EDN. Ultimately looking for a more convenient way to request a transfer in EDN. Calling and e-mailing other states is not always convenient and can take time to reach the correct person who can make the transfer.

Primary state or jurisdiction may need to establish an internal process and policy re: authorizing transfers.

(3) Regarding data privacy and communication format: Occasionally, names, A numbers, dob, File# are emailed between EDN users and/or CDC staff...it would be good to establish some sort of data privacy and confidentiality policy to minimize breach (should information be emailed? Especially if not encrypted or secure email access....are file#s OK to share)

Other EDN Updates: CDC hopes to add more jurisdiction level users to EDN this year. CDC hopes this will speed up the time for seeing TB waivers. EDN can set it up so that counties only receive their notifications and someone at the state can still have oversight. EDN is very flexible in how they can set up users.
Discussion: Florida has jurisdiction level users and after they approve a record (TB waiver), the local jurisdictions cannot access the record anymore. EDN suggests that they should not submit the record until after 9 months. Tennessee asked how will the state get notification when records are completed by the local jurisdictions. Florida stated that they have to manually go into EDN and look to see which records have been completed. Tennessee would encourage jurisdiction level usage, but they still want to oversee the B waiver records before they are submitted to CDC. It is not convenient at this point, unless EDN can notify the state when records are submitted. It is too much to ask the jurisdictions to send e-mails to the state letting them know they have completed a B waiver and are submitting in EDN. Requesting that EDN develop a notification system if they want to have more jurisdiction level users. In regards to how this would work with NTIPS, it would be good to direct questions to Kai Young. It was mentioned that with the TB waivers, states could go ahead and submit even if treatment is not finished, then when treatment is completed, go back and enter the date into the record. Tennessee mentioned that they were instructed not to submit until treatment is actually completed. Guidance is needed for completion and submission of TB waivers in EDN. We should try to get Kai Young on the next EDN call. Kendra will e-mail Kai's contact information to the group.

Next meeting: March 8, 2012 @1:00 EST