

**NTCA FY2010 Funding Formula Workgroup
Conference call – March 5, 2008 (3-4pm ET)**

Workgroup members present: Jim Cobb, Marie Dorsinville, Angelito Bravo, Kim Fields, Kathy Moser, Phil Griffin, Iram Bakhatawar, Barry Dickman, Stuart McMullen, Pat Infield, Margaret Oxtoby, Greg Andrews, Angela Starks, Dave Wilson, Bev Metchock, Andy Heetderks, Joe Scavotto and Kashef Ijaz

Absent: Denise Ingman, Charles Wallace, Phil Talboy, Tom Navin and Wanda Walton

- Phil Griffin called the meeting to order
- Phil explained that the workgroup is tasked with reviewing the current TB funding formula and making modifications to it based on consensus.
- The meeting will be held every week on Wednesday from 3-4pm ET and the goal is to complete the process no later than October 31st, 2008.
- During the meeting the following items were covered:
 - Review of the work plan as stated in the shared document sent by Phil to the workgroup. The group was asked to provide feedback to build consensus before moving forward
 - Review of formulation of a laboratory funding formula sub-group comprising of representatives from the public health labs to work in parallel with the TB Prevention and Control component of the TB Cooperative Agreement TB controllers workgroup
- The objectives of the workgroup were reviewed and all group members agreed with the stated objectives as stated in the document sent by Phil to the workgroup.
- Kathy Moser asked is the data will be based on the new revised RVCT. Kashef Ijaz responded that since the data for the funding formula usually covers 5 years, therefore the data will be based on the combination of what is currently reported on the existing RVCT and also on the new RVCT once it's implemented in 2009.
- The timeline for the completion of workgroup objectives was reviewed and all group members agreed with the stated objectives as stated in the document sent by Phil to the workgroup.
- The workgroup also decided that the meeting minutes will be reviewed by the workgroup and posted on the NTCA website for the benefit of the TB controllers and also to ensure open communication.
- Kashef expressed the need for NTCA representatives to let the TB controllers know about the formulation of this workgroup and that they can review the minutes periodically and provide input to their NTCA representatives as well. Phil Griffin agreed and will work with the NTCA Executive Committee on this.
- The workgroup members suggested that the representative on the lab formula working group should be selected carefully to ensure that the people who are TB lab managers are selected for the working group, since they are the ones who need to be familiar with the process. Kashef suggested that to ensure representation, there should be 2 members (lab director and TB lab manager) each to represent high, medium and low TB incidence states and big cities. Everyone agreed to the suggestion. Bev Metchock will work with APHL representation and ask for

nominations and then share them with the TB controllers on the workgroup for their concurrence as well.

- Next Steps:
 - The next meeting will be on Wednesday March 12, 2008 from 3-4pm ET.
 - A recorder (i.e., non-working group member) will be appointed to take notes for the call
 - Bev will work with APHL representative for selection of lab formula working group members with target of completing the formulation of this workgroup by end of March.
 - At the next call, the workgroup will review the current TB prevention and control formula elements and review them for the strengths associated with each element