PHSO Nurse Consultant  
Division of Public Health  
Tuberculosis Program

Job Description

The Georgia Department of Public Health is seeking a PHSO: Nurse Consultant.

Under general supervision, provides technical assistance and training to personnel in the public health districts in tuberculosis (TB) nursing. Contributes to the planning, development, and implementation of the Georgia TB Program statewide. Evaluates district programs and private contractors for compliance with state and/or federal guidelines.

Job Responsibilities

Provides technical assistance and consultation to all units of the Georgia TB program, districts health offices, county health departments, other health providers, DPH, and other state and local agencies. Provides information related to resources and interpretation of state/federal TB guidelines. Serves as key member of the Georgia TB Program Management Team and assists in the implementation of state and federal mandated program activities. Updates TB nurse protocols and the TB policy and procedure manual. Recommends policies and procedures to improve the GA TB program. Provides technical assistance to the GA TB Program in developing or modifying TB clinical forms and web-based applications. Assists the state TB medical consultant in the clinical care of TB patients and follows-up on recommendations from case and cohort reviews as needed. Convenes regular clinical team meetings to discuss and resolve issues and concerns of complicated TB cases and contact investigations. Assists and monitors district programs to ensure consistent best practice guidelines and state/federal guidelines are met through data collection and on-site visits. Develops and implements the GA TB program evaluation plan. Conducts site visits to evaluate local program performance in collaboration with local counterparts. Collaborates with important public health partners to further the goals of TB prevention and control. Assists in developing and writing the federal Cooperative Agreement grant and other project proposals. Participates in the grant writing/editing process with state and district personnel. Supervises staff. Position requires occasional statewide/overnight travel.

Qualifications

A current Georgia License to practice as a Registered Professional Nurse AND one of the following:

Completion of a Master’s degree in Nursing AND one year of nursing management, supervisory, or leadership experience in a clinical setting

OR

Completion of a Bachelor’s degree in Nursing plus a Master’s degree in Public Health, Health Care Administration, or a closely related field AND one year of nursing management, supervisory, or leadership experience in a clinical setting

OR

Completion of a nine-month practitioner program in a clinical nursing specialty which included four months of classroom instruction and two years of experience in the nursing specialty which included one year of clinical experience and one year in management,
supervisory, or leadership capacity in a clinical setting.

**Preferred Qualifications**

Preference will be given to applicants who, in addition to meeting the minimum qualifications, possess experience in the following:

- First-rate critical thinking skills
- Case Management experience
- Ability to research complex questions for best practices and present summary of findings
- Excellent writing skills
- Exceptional proof reading skills
- Proficient in Microsoft Office (Word, Excel, PowerPoint)
- Outstanding customer service skills
- Superb group facilitation skills
- Experience in researching and writing policy & procedures
- A team player who willingly works in cooperation with others

**Benefits**

In addition to a competitive salary (PG-16/Based on Qualifications) we offer a generous benefits package that includes a flexible schedule, training opportunities, employee retirement plan, deferred compensation, 12 paid holidays, vacation & sick leave, dental, vision, long term care, and life insurance.

**Employment Information**

This position is located in downtown Atlanta.

From a virtually uninhabited railroad terminus in 1837 to a sprawling metropolis of over four million people today, metro Atlanta has the vibrancy of the world’s great urban centers combined with the Southern charm of small town centers such as Roswell and Decatur. Here you’ll find historic sites from the Civil War through the Civil Rights era, as well as world-class shopping, entertainment, and nightlife.

We’re located across from Underground Atlanta. Parking is nearby as well as direct access to MARTA’s rail and bus system.

**Applying for this job**

APPLICATIONS MAY BE FILED ONLINE AT: Position #2013-00513
http://dph.georgia.gov PHSO:NURSE CONSULTANT

2 Peachtree Street
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